

NE-I-268  
Staff Development Day # 2  
February 27, 2010  
Trinity Episcopal Church

1) Opening

- i) Day started with our SPL, Simon Thomas, leading the Pledge of Allegiance at 8:30 am with all staff present. Sue Low took remaining staff pictures.

2) Recruitment

- i) Rich discussed participant registration is still below required 30 participant minimum. We have until 3/17/10 to have registration at 30 paid in full. Various recruitment ideas were discussed. Annawon Council numbers are strong. Cape Cod and Islands representation is low due to a schedule conflict with a council-wide Camporee on the first weekend.
- ii) All staff asked to call and speak with potential participants who are still on the fence. Many staffers knew people who said they would be attending but have not signed up yet.

3) Break Out Session

- i) Troop Guides broke out into 2 groups with Joyce Jordan and Simon Thomas discussing Troop Presentations that will be shown at the next Staff Development Day. Additionally, discussion related to the Patrol presentation books followed.
  - (a) Each guide is encouraged to put together their own method of presentation of their choosing. Joyce passed around her notebook-style, flip presentations. She will e:Mail these presentations to each Guide. Each guide will practice presenting one of the three presentations at the next staff development. Each should choose the one they feel is most difficult for them.
  - (b) Simon and Joyce described the stands and whether David Skolnick would be able to allow us to use some of the "monitor-styled presentation stands."
  - (c) Briefly touched on having ticket discussions at the patrol level. Guides should be encouraged to mention bits about the process early to relieve angst. Christine attended this session to get a grasp of the process prior to her involvement as ASM, Ticket Counseling.
- ii) Scribes met with the Quartermaster to discuss participant handout material and other items needed.
  - (a) Jack Colamaria will work on both the Song Book and Prayer Book. Carol will ask Dave if this material is available electronically. Jack will also be the editor of the Gazette.
  - (b) Sue Low will conduct all staff interviews as well as prepare the staff trivia for the gathering activity on day one. Sue will also be responsible for all Course Photography as well as any side stories on the Gazette
  - (c) Michelle Harrison will source for the scribes the binders needed for participants.
  - (d) Photocopying of participant material will be done by Carol and a night of collating will be determined before weekend 1. Carol will also be responsible for all participant and staff forms as well as the medical form/check in.
  - (e) Day one registration – Since Sue will be taking all photos as participants enter, Joyce has volunteered to help the scribes with the check in process.

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4) Menus

- i) Michelle reviewed the menu for both weekends with the staff. She asked that any dietary concerns or allergies be brought to her attention as soon as possible. Carol will notify Michelle if any concerns as the participant/staff questionnaires come in.

5) Program

- i) Simon Thomas led the staff through a practice Gilwell Field Assembly.
- ii) Jack Colamaria led the staff through a practice Instructional Campfire. Roles for the players were assigned and noted in the schedule.

6) Administrative

- i) Rich discussed that the course website would be up by next week. All participants will be directed to this site for all pre-course forms. The submitted forms will be sent to Rich and then forwarded to Carol.
- ii) Staff was directed to fill out the staff questionnaire as soon as possible as well as bring the medical form to the next Staff Development Meeting on 3/20/10. Carol noted that the doctor's signature should be within 12 months of the last day of Weekend # 2 for those staffers that are over 40. Carol will send a reminder out though Wiggio on the sending forms in as well as bring the medical form to the next meeting. She will direct them to the course website once Dave Skolnick activates the link.
- iii) Course Props are currently in the Pod at Squanto. Rich discussed the possibility of arriving the night before (3/19) the next staff meeting to be able to unload the pod to where the Wood Badge Props are. That way, we can get a feel of what still needs to be procured before Weekend # 1.

7) Recognition

- i) Kevin Radford, Course Director of NE-I-261 and Course Mentor of NE-I-268, ran a Wood Badge Bead Ceremony for Peter Low (Troop Guide for NE-I-268).

**Congratulations Peter!!!!**

8) Next Meeting

- i) March 20, 2010 Camp Squanto @ 8:30 am. Rich will let us know about camping on Friday, March 19.

Respectfully Submitted by Carol Thomas